

# Website Privacy Policy

## Effective Date:

## Introduction

Speech New Zealand (New Zealand Speech Board), is committed to protecting your privacy and ensuring the security of your personal information. This Privacy Policy outlines our practices in accordance with the New Zealand Privacy Act 2020 and explains how we collect, use, disclose, and protect your personal information when you use our website ([www.speechnz.co.nz](http://www.speechnz.co.nz) and [www.onlines.speechnz.co.nz](http://www.onlines.speechnz.co.nz)) and our services. By using our website and services, you consent to the practices described in this Privacy Policy

## 1. Information We Collect

- 1.1 Personal Information:** We may collect personal information from you when you visit our website or use our services. This information may include, but is not limited to, your name, email address, contact information, and any other information you voluntarily provide.
- 1.2 Automatically Collected Information:** We may also collect certain information automatically when you visit our website, such as your IP address, device type, browser type, and usage patterns. This information is collected through cookies and similar technologies. Please refer to our Cookie Policy for more details

## 2. How We Use Your Information

- 2.1 Providing Services:** We use your personal information to provide you with services you request, including processing registrations, providing educational materials, and communicating with you.
- 2.2 Communications:** We may use your contact information to send you important updates, newsletters, and other relevant information related to our services and activities. You can opt out of these communications at any time.
- 2.3 Improvement and Analytics:** We may use the information we collect to improve our website and services, analyse user behaviour, and measure the effectiveness of our communications.

## 3. Disclosure of Your Information

- 3.1 Third-Party Service Providers:** We may share your personal information with third-party service providers who assist us in delivery of our services. These service providers are bound by confidentiality agreements and are prohibited from using your information for any other purpose.
- 3.2 Legal Obligations:** We may disclose your personal information when required by law, regulation, or legal process.

## 4. Security of Your Information

We take all reasonable measures to protect your personal information from unauthorized access, disclosure, alteration, and destruction. Please be aware that no method of transmission over the internet or electronic storage is entirely secure, and we cannot guarantee the absolute security of your information.

## 5. Your Rights

You have the right to access, correct, or delete your personal information held by us. You can exercise these rights by contacting us at [info@speechnz.co.nz](mailto:info@speechnz.co.nz). We will respond to your request as required by law within 20 working days.

## 6. Cookies

Please refer to our Cookie Policy for information about how we use cookies and similar technologies on our website.

## 7. Changes to this Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or for other operational, legal, or regulatory reasons. The updated Privacy Policy will be posted on our website, and the effective date will be revised accordingly.

## 8. Contact Us

If you have any questions or concerns about our Privacy Policy or how we handle your personal information, please contact us at:

[info@speechnz.co.nz](mailto:info@speechnz.co.nz)

+64 4 498 9660

PO Box 12023

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Wellington 6144

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## 9. Additional Information

For more information on privacy rights and the New Zealand Privacy Act 2020, please refer to the Office of the Privacy Commissioner of New Zealand at <https://www.privacy.org.nz/>.

By using our website and services, you acknowledge that you have read and understood this Privacy Policy and agree to its terms.

## Legislative compliance

<https://www.privacy.org.nz/https://www.legislation.govt.nz/act/public/2001/0049/latest/DLM99494.html>

<b>Reviewed By:</b>	Pauline Prendergast	<b>Review Date:</b>	December 18 December 2023
		<b>Next Review:</b>	