

Pitch for an Itinerant Speech and Drama Teacher

Every school has different requirements and different cultures. To approach a Principal to offer yourself as a Itinerant teacher is a viable and positive action.

It is often helpful for teachers of Speech and Drama to be able to teach at a school and during school time. To run a successful business ensuring you are earning reasonably it is often necessary.

Most schools have a strong music itinerant system, so to point that out to a principal they can see that it can work for Speech and Drama as well.

We offer a strong oral base for their Drama and English teachers. Their students are going to want to compete in Public Speaking contests, Shakespeare Festivals, Theatre Federation Competitions, Russell McVeagh Debating , be competent leaders and speakers in the school plus much more.

We can offer to help or run any of these for nothing or support teachers who do this for the sake of a room, electricity, and access to the students daily. Take only juniors out of class time and teach seniors, form time, morning and lunch times.

Do point out to the Principal what an asset this is to the school and the edge it gives the school and community. Speech and Drama tells the community and employers that the student is collegial, can communicate, has confidence and therefore to have it on the CV they are likely to have the edge for employment and scholarships. So many times our students state the reason they got the scholarship was because of their Speech and Drama.

We offer a variety of exams with Speech New Zealand, Speech and Drama, Public Speaking, Professional Speaking, Communicating in Leadership and OCESOL to support the International Department.

Copy of a letter of application to be adjusted/used as an introduction before meeting a principal or a follow up after a meeting:

Dear

RE: Letter of application for a position as Itinerant Teacher Drama. Beginning Term One

Following our discussion on I would like to formally apply for the position of Itinerant Teacher Drama in your school. Beginning Term One

Your school already has a strong music itinerant system, and this valuable opportunity could work equally well for Speech and Drama.

Speech and Drama offers a strong oral base to support your Drama and English teachers. Their students are going to want to compete in Public Speaking contests, Shakespeare Festivals, Theatre Federation Competitions, Russell McVeagh Debating, be competent leaders and speakers in the school plus much more.

I can offer to help or run any of these for nothing or support teachers who do this in return for a room, electricity, and access to the students daily. I would take only juniors out of class time and teach seniors, form time, morning and lunch times.

This opportunity would be an asset to your school and give it an edge within the community. Speech and Drama tells the community and employers that the student is collegial, can communicate, has confidence and therefore to have it on the CV they are likely to have the edge for employment and scholarships. So many times students state the reason they got the scholarship was because of their Speech and Drama skills. We offer a variety of exams through Speech New Zealand: Speech and Drama, Public Speaking, Professional Speaking, Communicating in Leadership and OCESOL to support the International Department.

I attach a suggested Job Description Sheet.

I look forward to hearing from you at your earliest convenience.

Yours sincerely,

Copy of a letter of appointment

Dear

RE: Letter of Appointment to the position of Itinerant Teacher Drama. Beginning Term One

I take this opportunity to inform you that your application to the position of itinerant Teacher in Drama at College has been successful. We were impressed with what you had to offer our college and we appreciate your interest and commitment to take this position.

We are looking forward to working with you and having you as a valuable member of our college staff. The position commences and finishes

Your employment terms and conditions are outlined in the individual contract which you will receive prior to the commencement of your post.

Please find attached a job description.

Please accept this offer of employment, in writing, at your earliest convenience.

Congratulations.

Yours sincerely

SPEECH AND DRAMA ITINERANT

JOB DESCRIPTION

NAME:

RESPONSIBLE TO HOD DRAMA

PRIMARY OBJECTIVES

1. To provide effective group tuition to children with a variety of speech and communication backgrounds and skills.
2. To help students to develop a positive attitude towards speech and drama and/or public speaking or leadership skills.
3. To help students express themselves with clarity, confidence and courtesy in personal, social and public and in the theatre. (Where this is the aim).
4. To help students enjoy what they read, develop an appreciation of literature and have the ability to read aloud.
5. To help students develop the ability to listen with discernment and courtesy.
6. To help students develop a rich vocabulary to express thoughts and ideas with clarity and imagination.
7. To help students develop a resonant, flexible and appropriately projected voice.
8. To help students develop speech habits that are readily understandable and free from affectation or habits which may cause ambiguity or embarrassment.

TASKS:

The tasks associated with the role of itinerant teachers of drama are to:

1. Identify, in consultation with HOD/Teacher responsible for drama, the specific learning/teaching needs of each student and group of students participating in the speech and drama scheme;
2. Develop specific learning/teaching objectives for each student and group of students, and to work towards their achievement.
3. Stimulate and maintain student interest and active participation;
4. Monitor student's achievement progress, attitudes, and interests in relation to the objectives established for each student or group;
5. Make reasonable efforts to trace a student who does not appear for a lesson, and to keep a record of all absences.
6. Plan practical individual/group programmes
7. Be responsible for regular reporting to parents of student progress
8. Undergo professional development and appraisal in the calendar year under supervision of the HOD